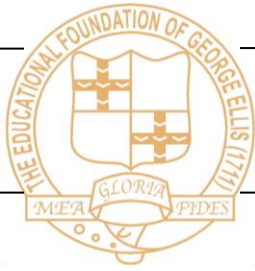


The Ellis CE Primary School

Admission into Nursery Policy

Completed and approved by JR/EE - June 2026. To be reviewed - June 2027.



Policy of Admission to Foundation Stage 1 (Nursery)

Starting school is a milestone, not only for your child but also for you.

Our nursery provides an excellent start to a child's education. Our nursery offers a caring environment where children are encouraged to develop physically, academically and socially.

Children can join our FS1/Nursery provision the term after their 3rd birthday:

- A child who is 3 between 1 April and 31 August starts in September
- A child who is 3 between 1 September and 31 December starts in January
- A child who is 3 between 1 January and 31 March starts in April.

We have up to 3 intakes throughout the year, depending on pupil/staffing numbers and ratios: September, January and April.

Nursery Pricing and Funding Entitlement

All children over the age of 3 are entitled to 15 hours funding for early years education. Some families qualify for 30 hours funding, please visit the government's [eligibility checker](#) to check.

15 hours morning session timing	8.45am until 11.45am
15 hours afternoon session timing	12.30pm until 3.30pm
30 hours session timing	8.45am until 2.45pm
Full day session timing*	8.45am until 3.30pm

*Full day sessions are available so children can attend 8.45am until 3:30pm. However, 3.75 hours per week would need to be self-funded at a rate of £6.66 per hour (£25 per week) payable via Arbor.

Alternatively, to access the full day timings without the additional cost, families may choose to have an afternoon off - most families currently select Friday but this is flexible.

We do accept tax free childcare voucher payments for additional nursery hour payments, more information can be found by visiting GOV.UK

Children can access school meals if they attend over lunchtime, the current charge for a nursery meal is £2.90 per day or they can bring a packed lunch.

If you or your child receives a qualifying benefit, you could be eligible for free school meals. This could save you up to £400 a year and your child may also be

eligible for Barnsley Council's Healthy Holidays school holiday clubs, more information can be found by visiting [Barnsley Council - Free School Meals](#)

If you would like to register your child for a nursery place or arrange a visit, please call the school office on: 01226 753383 or email office@ellis.dsat.education, providing your child's name, date of birth, address, contact number and preferred number of hours.

Admission applications can be made at any age, children will be placed on a waiting list. We would then contact you during the term prior to your child starting to make admission arrangements with you.

Please note admission to our nursery provision does not guarantee a place in the main school, you would need to apply for a primary school place.

As full-time places are typically in high demand, parents are required to inform school of their requests of a full-time place when applying for nursery. School will offer these full-time places to parents who have already applied. Any other parents who apply for a full-time place at a later date will be offered a place on a first-come-first served basis depending on available full-time places.

As each academic year progresses the sessions may become full in which case admission will be delayed until a place is available.

Older children will take priority over younger children who are awaiting admission.

Children are admitted in date of birth order up to the capacity of the nursery unless there are exceptional circumstances of Special Educational Needs.

Provided there is space in the nursery, a child moving into the village from another area who has been attending a nursery elsewhere will be offered immediate admission.

Parents are welcome to enter their child's name on the Nursery waiting list at any time by contacting the school and giving their child's details. The parents/ carers will then receive a letter of acknowledgement and an approximate starting date for their child if a place is available. As parents/ carers need to know if their child has been offered a place in our nursery as soon as possible (in order to cancel their private nursery places in the given time frame- according to each private nursery) we will contact parents at the beginning of the term before children are due to start, informing them of their offered hours in our nursery. A home visit will also be arranged at this time followed by a visit into nursery to ease the transition process.

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