Expectations for Whole Class Catch Up Sessions

Guidance for Parents and Children

We will be offering a weekly 30 minute ‘Catch Up’ session over the coming weeks using **ZOOM** – this will be a wonderful opportunity for our classes to meet virtually and check in with their teacher. More information for your year group will be available shortly. We are planning these sessions to be fun, exciting and an opportunity to see each other and stay connected during lockdown.

**If you join us for a virtual catch up session, please ensure that you help us to keep everyone safe online.**

Children are expected to behave as they would do if they were in school. Our behaviour policy still stands regardless of whether they are checking in with us from home or in school learning.

**Join:**

**Download the ZOOM app well in advance and familiarise yourself with how it works. Make sure you download it onto a device with a camera if you wish to be seen during the catch up session!**



Join the scheduled meeting on time – there will be a link shared to your classes **Seesaw** page 5 minutes before the meeting is due to start. Just click on the link to enter the meeting. When you enter the meeting, make sure you are in a quiet place without distractions (TV/toys etc) and that an adult is in the room. Please think about what is in the background.

**Mute:**

Please make sure you join the meeting with your microphone muted. When instructed to by a member of staff, you may unmute yourself to speak and then mute yourself again when asked.

**Be Prepared:**

You may need your book/pencil handy. Ensure you pay attention during the session so you’re aware of what is happening and when it is your turn to have a go at something or join in. Bring anything else your teacher has asked you to prepare to the session.

**Questions:**

If you have any questions during the lesson, raise your hand by pressing the hand icon in **ZOOM** and the member of staff will know that you wish to speak. The staff member may invite you to comment in the chat but you should only ever do this when you have been instructed to. If we all chat at once, it will be really tricky to hear and tell what is happening. Everyone will have a chance to speak and share, so please be patient and wait for your turn.

**Please follow our Dos and Don’ts to keep us all safe:**

**DON’T**

Have distractions nearby.

Be disrespectful during the lesson.

Chat to others unless directed to.

Unmute yourself unless you have been directed to by the staff member.

Stay on ZOOM or try to re-join meetings once the session has finished.

Use ZOOM (the school link) to keep in touch with friends. This platform will be used as a way to keep us all connected.

Share the ZOOM link with anyone else.

Record the Zoom sessions on any device.

**DO**

Dress appropriately – where day time clothes.

Join on time.

Make sure your first name is showing.

Mute yourself immediately.

Keep your video on.

Refrain from eating during the session.

Raise your hand to request to speak. Be patient and wait for your turn.

Come with a positive attitude and join in the best you can.

Be respectful and follow our school rules.

We hope that you find these sessions enjoyable and we look forward to seeing you all, virtually, soon!